



Notice for Inviting Expression of Interest

1. The Hong Kong Academy for Performing Arts hereby invites company to express interest for the below project:

Term Contract for Provision of Security Personnel (2026 – 2029)
(Tender Ref. APA-PT3769TC)

2. Applicant must meet the following minimum requirements:

- (a) Three (3) relevant job references with an annual contract sum not less than HK\$6 million in the last five (5) years (please provide the corresponding letter of commendation from the clients);
- (b) Three (3) relevant job references in providing security personnel services for Educational Institutions, Universities, Schools, Government and Non-Government Organizations (NGO), etc (please provide the corresponding letter of commendation from the clients);
- (c) Strong in-house workforce in Hong Kong; and
- (d) Strong technical and financial position.

If your company fulfill the above requirements and would like to express interest, please contact Mr. Ricky Cheung, Supplies Manager, at 2584 8564 or by e-mail rickycheung@hkapa.edu to request for the Prequalification of Tenderer Form and Checklist.

3. Applicants must fill in the Prequalification of Tenderer Form & Checklist with supporting documents, Application Form for Inclusion in the Registered Suppliers List (if you are new vendor) and submit to the Academy by depositing into the tender box at the entrance of Administration Block of the Academy at 1 Gloucester Road, Wanchai, Hong Kong on or before 11:00 a.m., 22 September 2025.
4. In the event of Tropical Cyclone Signal No. 8 or above or a Black Rainstorm Warning Signal is hoisted between 8:30 a.m. and 11:00 a.m. on the closing date, the closing time will be postponed to 11:00 a.m. on the following working day. Saturday is specifically not regarded as a working day.
5. Late submission will not be considered.

Ms. Bernice Chan
Bursar